

PMI/ISSG

to OS component regarding the

1. Establish policy relating to the security of the Agency's Information Processing Systems.
2. Perform surveys and make security evaluation of ongoing AIPS.
3. Perform surveys and make security evaluation of contractor IPS holding Agency information.
4. Conduct physical and technical inspection resulting in security determinations on inhouse areas that will hold information process equipment.
5. Conduct physical and technical inspections resulting in security determinations on contractor areas that will hold information process equipment *used using* information supplied by ~~this Agency~~ *the CIA*.
6. Operate the computer security audit analysis program.
7. Provide representation to the computer security sub-committee.
8. Provide representation COINS security panel.
9. Maintain the Agency Top Secret control program.
10. Develop central automation ^{ad} inventory system for the Top Secret control program.

*Very Similar
Could be
combined*

II

C

*1
2
3*

etc

IDENTIFICATION OF ACTIVITY: The Office of Security component responsible for establishing policy relating to the security of the Agency's Information Processing Systems.

ACTIVITY CODE: II, C, 1-

COMPONENT: OS/P&M/Information Systems
Security GroupEVALUATION:DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A

Is (are) the reference(s) still in force? Yes ☒ No ☐
Who is (are) the beneficiary(ies) of this activity?*Agency as a whole*Do you feel the activity is still necessary? Yes ☒ No ☐
Do(es) the beneficiary(ies) feel it is still necessary? Yes ☒ No ☐
Can the activity be done more efficiently or less costly? Yes ☐ No ☒
If so, how?Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ☐ No ☒
If so, where and why?Can another component do the activity more efficiently? Less costly? More properly? Yes ☐ No ☒ If so, which component and why?Does the activity include anything questionable in the light of Watergate? Yes ☐ No ☒ If so, what?Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ☐ No ☒
If so, how?Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ☐ No ☒ If so, what?

ACTIVITY CODE: II, C, 2

COMPONENT: OS/P&M/Information Systems
Security Group

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A

23 Aug 74

Is (are) the reference(s) still in force? Yes ☒ No ☐

Who is (are) the beneficiary(ies) of this activity?

*The Agency as a whole
specific AIPS users*

Do you feel the activity is still necessary? Yes ☒ No ☐

Do(es) the beneficiary(ies) feel it is still necessary? Yes ☒ No ☐

Can the activity be done more efficiently or less costly? Yes ☐ No ☒

If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ☐ No ☒

If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes ☐ No ☒ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ☐ No ☒ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ☐ No ☒ If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ☐ No ☒ If so, what?

ACTIVITY CODE: II, C, 3

COMPONENT: OS/P&M/Information Systems
Security Group

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A

23 Aug 74

Is (are) the reference(s) still in force? Yes ☒ No ☐

Who is (are) the beneficiary(ies) of this activity?

The Office which has the contract.

Do you feel the activity is still necessary? Yes ☒ No ☐

Do(es) the beneficiary(ies) feel it is still necessary? Yes ☒ No ☐

Can the activity be done more efficiently or less costly? Yes ☐ No ☒

If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ☐ No ☒

If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes ☐ No ☒ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ☐ No ☒ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ☐ No ☒
If so, how?

function will grow

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ☐ No ☐ If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Special Activities is responsible for conducting physical and technical inspection resulting in security determinations on inhouse areas that will hold information process equipment.

ACTIVITY CODE: II, C, 4

COMPONENT: OS/P&M/Information Systems
Security Group

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A

23 Aug 74

Is (are) the reference(s) still in force? Yes ☒ No ☐
Who is (are) the beneficiary(ies) of this activity?

Terminal users.

Do you feel the activity is still necessary? Yes ☒ No ☐
Do(es) the beneficiary(ies) feel it is still necessary? Yes ☒ No ☐
Can the activity be done more efficiently or less costly? Yes ☐ No ☒
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ☐ No ☒
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes ☐ No ☒ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ☐ No ☒ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ☐ No ☒
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ☐ No ☐ If so, what?

IDENTIFICATION OF ACTIVITY: The Office is responsible for conducting physical and technical inspections resulting in security determinations on contractor areas that will hold information process equipment using information supplied by the CIA.

ACTIVITY CODE: II, C, 5 COMPONENT: OS/P&M/Information Systems Security Group

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A

Aug 23, 74

Is (are) the reference(s) still in force? Yes ☒ No ☐
Who is (are) the beneficiary(ies) of this activity?

Office holding the Contract

Do you feel the activity is still necessary? Yes ☒ No ☐
Do(es) the beneficiary(ies) feel it is still necessary? Yes ☒ No ☐
Can the activity be done more efficiently or less costly? Yes ☐ No ☒
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ☐ No ☒
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes ☐ No ☒ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ☐ No ☒ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ☐ No ☒
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ☐ No ☐ If so, what?

ACTIVITY CODE: II, C, 6

COMPONENT: OS/P&M/Information Systems
Security Group

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A

23 Aug 74

Is (are) the reference(s) still in force? Yes ☒ No ☐
Who is (are) the beneficiary(ies) of this activity?

computer users. = security of files.

Do you feel the activity is still necessary? Yes ☒ No ☐

Do(es) the beneficiary(ies) feel it is still necessary? Yes ☒ No ☒

Can the activity be done more efficiently or less costly? Yes ☐ No ☒

If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ☐ No ☒
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes ☐ No ☒ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ☐ No ☒ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ☐ No ☒
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ☐ No ☐ If so, what?

ACTIVITY CODE: II, C, 7

COMPONENT: OS/P&M/Information Systems
Security Group

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A

28 Aug 74

Is (are) the reference(s) still in force? Yes ☒ No ☐
Who is (are) the beneficiary(ies) of this activity?

Intell Comm.

Do you feel the activity is still necessary? Yes ☒ No ☐
Do(es) the beneficiary(ies) feel it is still necessary? Yes ☒ No ☐
Can the activity be done more efficiently or less costly? Yes ☐ No ☒
If so, how?

Do you feel that responsibility for the activity should be transferred
to another OS component or to another Office? Yes ☐ No ☒
If so, where and why?

Can another component do the activity more efficiently? Less costly?
More properly? Yes ☐ No ☒ If so, which component and why?

Does the activity include anything questionable in the light of
Watergate? Yes ☐ No ☒ If so, what?

Can this activity be reduced in scope/size or discontinued without
significant effect on overall Agency security? Yes ☐ No ☒
If so, how?

Is there any activity not now being pursued by OS that you feel is more
important than this one? Yes ☐ No ☐ If so, what?

ACTIVITY CODE: II, C, 8

COMPONENT: OS/P&M/Information Systems
Security Group

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A

23 Aug 74

Is (are) the reference(s) still in force? Yes ☒ No ☐
Who is (are) the beneficiary(ies) of this activity?

Agency

Do you feel the activity is still necessary? Yes ☒ No ☐
Do(es) the beneficiary(ies) feel it is still necessary? Yes ☒ No ☐
Can the activity be done more efficiently or less costly? Yes ☐ No ☒
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ☐ No ☒
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes ☐ No ☒ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ☐ No ☒ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ☐ No ☒
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ☐ No ☐ If so, what?

IDENTIFICATION OF ACTIVITY: The Office of Security is responsible for maintaining the Agency Top Secret control program.

Approved For Release 2001/03/06 : CIA-RDP83B00823R000700020027-0

ACTIVITY CODE: II, C, 9

COMPONENT: OS/P&M/Information Systems
Security Group

EVALUATION:

DATE:

What is ~~2561A~~ our reference(s) for this activity? Date(s)?

[REDACTED]

Is (are) the reference(s) still in force? Yes ☒ No ☐
Who is (are) the beneficiary(ies) of this activity?

Agency as a whole.

Do you feel the activity is still necessary? Yes ☒ No ☐
Do(es) the beneficiary(ies) feel it is still necessary? Yes ☒ No ☐
Can the activity be done more efficiently or less costly? Yes ☐ No ☒
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ☐ No ☒
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes ☐ No ☒ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ☐ No ☒ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ☐ No ☒
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ☐ No ☐ If so, what?

Approved For Release 2001/03/06 : CIA-RDP83B00823R000700020027-0

IDENTIFICATION OF ACTIVITY: The Office of Security cannot be responsible for developing central automated inventory system for the Top Secret control program.

Approved For Release 2001/03/06 : CIA-RDP83B00823R000700020027-0

ACTIVITY CODE: II, C, 10

COMPONENT: OS/P&M/Information Systems
Security Group

EVALUATION:

DATE:

What is (are) our reference(s) for this activity? Date(s)?

25X1A

Is (are) the reference(s) still in force? Yes ☒ No ☐
Who is (are) the beneficiary(ies) of this activity?

Agency as a whole

Do you feel the activity is still necessary? Yes ☒ No ☐
Do(es) the beneficiary(ies) feel it is still necessary? Yes ☒ No ☐
Can the activity be done more efficiently or less costly? Yes ☐ No ☒
If so, how?

Do you feel that responsibility for the activity should be transferred to another OS component or to another Office? Yes ☐ No ☒
If so, where and why?

Can another component do the activity more efficiently? Less costly? More properly? Yes ☐ No ☒ If so, which component and why?

Does the activity include anything questionable in the light of Watergate? Yes ☐ No ☒ If so, what?

Can this activity be reduced in scope/size or discontinued without significant effect on overall Agency security? Yes ☐ No ☒
If so, how?

Is there any activity not now being pursued by OS that you feel is more important than this one? Yes ☐ No ☐ If so, what?

Approved For Release 2001/03/06 : CIA-RDP83B00823R000700020027-0

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

25X1A

FROM:

Policy and Plans Group

EXTENSION

x5311

NO.

DATE

5 March 1975

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. *Information System Document*
Chief, Special Security Group

3/10/75 gsk

Under Objective B57104 the Office of Security will review and validate all Office of Security functions, activities ...to ensure effectiveness, economy and efficiency. The attached documents represent two milestones under that objective. Milestone 1, the components identified their functions and activities. Milestone 2 was establishment of a format for evaluating these...activities. It is requested that ~~Special Security Group~~ review the attachment and:

- Certify that there are no deletions/corrections/additions to be made to the previous listing submitted by your office.
- Review the Identification of Activity statement on each evaluation sheet to ensure it fully equals to the comparable activity from your offices listing.
- Use the attached format to evaluate each individual activity.

12. Jack:

In reviewing the listed activities, it appears that #3 and

13. #5 should be combined. The original intent was to reflect a continuing review of ongoing contracts but also a security inspection of a new contractor prior to operation. If you agree, a possible rewrite is:

15. "Conduct surveys or physical and technical inspection, resulting in security determinations, on contractor areas and/or equipment ~~that will hold and process information supplied~~ for this Agency."